



# Organist & Choir Director (Ryde)

## Job Description

<b>Job Title</b>	Organist & Choir Director
<b>Parish</b>	Catholic Wight – St Mary's, Ryde, Isle of Wight
<b>Reports To</b>	Parish Priest (Rev. Steven Restori)
<b>Contract Type</b>	Permanent
<b>Hours of Work</b>	Part-Time 4 hours per week including Sunday Some out-of-office hours may be required occasionally.
<b>Location</b>	Based mainly at St Mary's, 55 High Street, Ryde, Isle of Wight, PO33 2RE
<b>Travel Requirement</b>	Some travel may be required to other Churches within the Catholic Wight Parish

### 1. Overall Job Purpose

Development of, and to increase the awareness of music within local church/pastoral area and to provide music for liturgies.

The postholder is expected to foster a professional, welcoming, and efficient parish environment for parishioners, volunteers, and visitors.

The Catholic Diocese of Portsmouth is a registered charity. Employees working in parishes are formally employed by the Diocese of Portsmouth and must comply with all diocesan policies and procedures, as well as those related to local arrangements specifically authorised by the Parish Priest.

### 2. Key Internal and External Relationships

- Parish Priest
- Priests and Deacons across the Pastoral Area
- Parish volunteers and employees
- Parishioners and visitors
- Diocesan Curia departments (Finance, HR, Estates, Safeguarding, Communications, and Governance)

- External suppliers and contractors
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### **3. Main Duties**

To be the Organist at St Mary's including Mass 11am Sunday's, as well as Christmas, Holy Week, Easter and Holy Days.

To develop the musical life of St Mary's, in a way compatible with an inclusive liturgical style that corresponds to the spirit of liturgical action, and which should help foster the participation of the faithful.

To train, manage, and recruit to church choir in support of its musical commitments.

Where necessary, to support the liturgical music development of other churches in the pastoral area.

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### **4. Professionalism and values**

- Uphold and promote the ethos and values of the Catholic Church.
  - Work collaboratively with the Parish Administrator and other key members of the parish to ensure the Parish Priest is effectively supported.
  - Foster a welcoming and professional parish environment for clergy, volunteers, and parishioners.
  - Maintain confidentiality and discretion.
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### Person Specification

Essential Competence, Expertise and Knowledge:	
<b>Essential</b>	<ul style="list-style-type: none"><li>• A talented musician with excellent working knowledge of and interest in Catholic liturgy.</li><li>• A background in teaching music and singing. Ideally an organist.</li><li>• An inspiring choral director.</li><li>• The ability to work independently as well as within a team and with others in a collaborative manner.</li><li>• Has a deep understanding of the role of music in the Liturgy.</li><li>• A broad liturgical music vision by promoting different musical styles.</li><li>• Has a passion to develop, support and grow performers and leaders in the music ministry.</li><li>• Team Player: works well within a team and receives direction and feedback; emphasises team over self and defines success collectively rather than individually.</li><li>• The ability to travel and work flexibly including all Sundays and major Feasts, plus evenings and Saturdays when necessary.</li><li>• Full UK driving licence and access to a car insured for business use.</li><li>• Possesses good computer skills; communicates well both orally and in writing.</li><li>• Excellent inter-personal skills.</li><li>• A professional recognised music qualification.</li><li>• Preferably a practicing Christian.</li></ul>
	<ul style="list-style-type: none"><li>• Knowledge of the values and teaching of the Roman Catholic Church</li></ul>

<b>Applicant Information How to Apply:</b>	<p><b>To apply:</b> Please call into St Mary's, Parish Office, 55 High Street, Ryde, Isle of Wight, PO33 2RE for an application form and informal discussion with Rev Steven Restori</p> <p>Or, please submit a CV and cover letter outlining your suitability and reasons for applying to HR at <a href="mailto:recruitment@portsmouthdiocese.org.uk">recruitment@portsmouthdiocese.org.uk</a></p> <p><b>Closing date for applications: Friday 18<sup>th</sup> July 2025 at 5pm.</b></p> <p>We encourage an early application as we may close this advertisement at our discretion before the date stated, if a high number of applicants apply.</p>
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	<p>You will be notified shortly after the closing date, should we wish to progress your application and invite you to an interview.</p> <p>You must have a valid UK Right to Work, as the Catholic Diocese of Portsmouth does not offer UK Visa Sponsorship.</p>
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<b>Date of Completion of Job Description:</b>	19.06.2025
<b>Job Description Author:</b>	Rev Steven Restori Gillian Fielder HR Advisor

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