

APPLYING FOR A PLACE AT OAKLANDS CATHOLIC SCHOOL

A Simplified Version

This simplified version of applying for a place does not override the need to read in full the policy and procedure which details the admission of students to Oaklands Catholic School and which is available on the school website.

Students are admitted at 11+ without reference to ability or aptitude. The proposed published admission number (PAN) for Oaklands Catholic School is 232.

1. All applications to Oaklands Catholic School must be made on the Local Authority Common Application Form, (CAF) available to complete online via the Local Authority website. Paper forms are available, from either the students' current school or the Admission Team but only on request.
2. The national deadline is 31st October 2025 for admission in September 2026.

IF YOU FAIL TO COMPLETE THE CAF THEN EVEN IF YOU COMPLETE A SUPPLEMENTARY INFORMATION FORM (SIF) – SEE BELOW, YOUR APPLICATION WILL NOT BE REGISTERED WITH THE SCHOOL.

3. In addition to the Common Application Form, we request that Parents complete a separate Supplementary Information Form (SIF). The additional information on this form assists Governors in placing applications in the correct oversubscription category (see the policy for details of these categories).
4. The Supplementary Information Form (SIF) is obtainable from Catholic Primary Schools, the Admission Secretary at Oaklands Catholic School, the school web site or the Local Authority.
5. The SIF should be returned SEPARATELY to the Admissions Secretary at Oaklands Catholic School together with any supporting documentation e.g. a baptism certificate by 31st October 2025.

IF YOU FAIL TO SUBMIT A SIF GOVERNORS CAN ONLY RANK THE APPLICATION ON THE BASIS OF THE INFORMATION CONTAINED IN THE COMMON APPLICATION FORM (NOTE THIS INCLUDES NO REFERENCE TO FAITH BACKGROUND).

Without a SIF, in the event of oversubscription, the Governors would be unable to apply the correct tiebreak criteria. AS A RESULT, APPLICANTS MAY BE RANKED IN A LOWER CATEGORY.

Please also note that the Governors cannot reuse information submitted to the school to support a Supplementary Information Form that was used in an historic application round. For example, if evidence was submitted to support a SIP in 2024 it would have to be resubmitted when applying for a sibling in the following years.

Governors can only use the information they are given in a particular application round to rank applicants in the correct category. Do not assume because you have other students already admitted to the school that a sibling will be placed in the correct category unless a completed SIF and the necessary supporting evidence for that student is submitted (and that you have completed the Common Application Form).